



**ITB 2026-02-01
RENOVATION MIAMI SHORES POLICE DISPATCH AREA**

**ADDENDUM NO. 1
February 27, 2026**

This Addendum No. 1 to the above referenced Invitation to Bid (“ITB”) is issued in response to questions from prospective bidders, or other clarifications and revisions issued by the Village. The ITB is amended in the following particulars only.

1. Is a payment and performance bond required.

Response: A 100% Performance AND Payment bond is required. Refer to Section 2.12 - Performance and Payment Bond.

Section 4.0 - Bid Submittal Form has been revised to include a separate line item for the payment and performance bond. The Village will reimburse up to 1.5% of the Grand Total amount.

2. Please clarify if a bid submittal bond is required for the project.

Response: The 5% bid bond submittal requirement has been removed and is no longer required.

3. Please confirm whether the project plans are ready for permitting and whether the dry-run process has been approved.

Response: The plans have been reviewed and approved by the Building Department. The awarded contractor will be responsible for applying for the required permits.

4. Please clarify whether any special wage requirements apply to this project.

Response: No special wage requirements apply (e.g., Davis-Bacon or Living Wage).

5. Please clarify whether any discounts apply to this project (Inspector General, Unit Access Program, or any other program).

Response: No discounts apply to this project.

6. Please clarify if a special inspector will be requested for this project.

Response: No special inspector is required.

7. **Please provide the typical percentage assessed for permits.**

Response: Permit fees are typically assessed at 4% of the total project cost.

8. **If available, please provide the dry-run process number.**

Response: The dry-run process number is: CC-12-24-3103.

9. **Please confirm whether an asbestos survey has been performed and whether the Building Department will require one.**

Response: Miami Shores will coordinate with a licensed asbestos contractor, as required.

10. **The plans indicate that the existing ceiling will remain; however, at the pre-bid conference it was stated that ceiling tiles (but not the grid) would be replaced. Please clarify.**

Response: All ceiling tiles will be removed and replaced. The Bid Submittal Form has been updated accordingly. Please use attached revised Bid Submittal Form.

11. **If ceiling tiles are to be replaced, please specify the manufacturer and model.**

Response: Kanopi by Armstrong – Cortega, Item #BP770, Square Edge, 24" x 24" x 5/8".

12. **Please specify the cover referenced in Keynote TR120.**

Response: Receptacle covers shall be Ivory or Almond in color.

13. **Please confirm whether a staging area will be provided for placement of a construction dumpster.**

Response: A dumpster may be placed in a designated parking space on NE 100th Street, adjacent to the project site.

14. **The plans indicate that the central window will remain while the sidelights are to be removed. However, field observations suggest the central window cannot be separated from the sidelights. Please clarify whether a new window will be required and provide specifications.**

Response: The communications equipment will be temporarily relocated to allow removal of the entire window assembly. As the area must remain secure at all times, the contractor shall install a temporary wall to secure the opening until the new window is delivered and properly installed.

- 15. As the building is not equipped with a fire sprinkler or fire alarm system, please clarify whether a fire watch will be required during construction.**

Response: A fire watch will not be required. The building is occupied 24 hours per day.

- 16. The specifications reference fire extinguishers; however, the plans do not. Please clarify whether fire extinguishers are required.**

Response: No new fire extinguishers are required. The existing extinguishers will remain in use.

- 17. If fire extinguishers are required, please specify the type, size, quantity, and mounting requirements.**

Response: No additional fire extinguishers are required at this time. The Village will utilize its existing fire extinguisher service provider for any necessary adjustments.

- 18. Plan A601 calls for a new frame for the existing glass. Please specify the glass thickness and the material for the new frame.**

Response: The existing glass shall be reused. Provide a new metal frame compatible with the existing glass.

- 19. Please specify the new intercom to be installed at the existing window.**

Response: The existing intercom will be reused.

- 20. It was stated at the pre-bid conference that the new console will be provided by the Village. Please clarify whether the Village will supply and install it, or supply only.**

Response: The new console will be installed by the manufacturer.

- 21. Please confirm whether new flooring will be installed and whether this applies to the entire area.**

Response: Yes, new flooring is required. Include the cost under Item #10, Section 4.0 – Bid Submittal Form.

Provide commercial-grade Vinyl Composite Tile (VCT): Armstrong Flooring Standard Excelon Imperial Texture, 12" x 12" VCT. Color will be selected by the Police Department.

- 22. If new flooring is required, please specify the material.**

Response: Refer to Response #21 above.

- 23. Please provide the color or finish code for the plastic laminate.**

Response: To be determined (TBD).

- 24. Please specify the new baseboards.**

Response: Provide 4-inch vinyl rubber baseboard. Color to be determined.

- 25. Please clarify whether testing and balancing will be required due to the new AC outlets.**

Response: No testing and balancing is required.

- 26. If testing and balancing is required, please clarify whether it applies only to the new outlets or the entire building.**

Response: Not applicable. Testing and balancing is not required.

- 27. Please clarify whether exit signs are required above each door.**

Response: Exit signs shall be provided where indicated on the drawings and as required by code.

- 28. Please provide the low-voltage plan referenced at the pre-bid conference.**

Response: Low-voltage scope (data, voice, CCTV cabling, and any necessary relocations or rerouting) is to be included as part of the contractor's renovation scope to avoid delays or separate procurement.

The Village will confirm the final workstation locations. All required outlets/pathways should be verified against the plans, and the contractor is to include all associated low-voltage work in their proposal.

- 29. The mechanical plans do not indicate required CFMs for the new supply, the duct source, or collar connection dimensions. Please clarify.**

Response: The grilles are being relocated. CFM calculations are required as part of the contractor's scope.

- 30. The mechanical plans do not specify new supply and return grilles. Please clarify.**

Response: Provide new grilles to match existing conditions.

- 31. Note G on the mechanical plans references cleaning and testing of existing VAV boxes and ductwork; however, no VAV boxes or ductwork are shown on the plans. Please clarify this scope of work.**

Response: The condition of the VAV and ductwork will be evaluated during construction to determine whether the referenced work is required.

Any questions regarding this Addendum should be submitted in writing to the Procurement Administrator at bids@msvfl.gov.

Bidders are reminded to acknowledge receipt of this addendum as part of your bid submission.

Sincerely,

A handwritten signature in cursive script, appearing to read "Donna Rockfeld".

Donna Rockfeld, Procurement Administrator

REVISED FEBRUARY 27, 2025

4.0 BID SUBMITTAL FORM THIS FORM IS REQUIRED

The bid amounts specified herein are for fixed price work, which includes all prices for equipment, labor and material required to perform the work specified in this Invitation to Bid.

The Bidder further declares that he has examined the site of the work and that from personal knowledge and experience, and/or subsurface investigations that he has made, has fully satisfy himself in regard to all conditions pertaining to such site and he assumes full responsibility therefor; that the he has examined the Drawings and Specifications for the work and from his own experience or from professional advice that the Drawings and Specifications are sufficient for the work to be done and he has examined the other Contract Documents relating thereto, including the Invitation to Bid, Instructions to Bidders, Payment and Performance Bond, Contract, General and Special Conditions, Technical Specifications, Drawings and has read all Addenda prior to the opening of bids, and that he is fully satisfied relative to all matters and conditions with respect to the work to which this Bid pertains.

The Bidder proposes and agrees, if this bid is accepted, to contract with Miami Shores Village (Village) in the form of contract specified, to furnish all necessary materials, all equipment, all necessary machinery, tolls, apparatus, means of transportation, and labor necessary to complete the work specified in the bid and the Contract, and called for by the Drawings and Specifications and in the manner specified.

The Bidder further proposes and agrees to comply in all respects with the time limits for commencement and completion of the work as stated in the Contract Form, and that the deductions for liquidated damages, also stated in the Contract Form, constitute fixed, agreed, and liquidated damages to reimburse the Village for additional costs to the Village resulting from the work not being completed within the time limits stated in the Contract Form.

Item	Description	Qty	Unit Price	Total
1	Mobilization, insurance, permits	1	LS	\$ _____
2	Selective Interior Demolition (partitions, windows, ceilings, MEP removals as shown)	1	LS	\$ _____
3	Metal framing backing and sound attenuation insulation	1	LS	\$ _____
4	Gypsum wallboard, level 5 finish	1	LS	\$ _____
5	Provide and install interior doors, frames, hardware (FBS compliant)	1	LS	\$ _____
6	Millwork replacement and installation (per A-501)	1	LS	\$ _____
7	Mechanical work	1	LS	\$ _____
8	Electrical	1	LS	\$ _____
9	Firestopping and fire protection	1	LS	\$ _____
10	Commercial grade Vinyl composite Tile (VCT)	1	LS	\$ _____
11	Painting and finishes	1	LS	\$ _____
12	Removal and replacement of all existing ceiling tiles throughout the project area	1	LS	\$ _____
13	Low-voltage scope (data, voice, CCTV cabling, and any necessary relocations or rerouting) shall be included as part of the contractor's renovation scope to avoid delays or separate procurement	1	LS	\$ _____

Total Lines 1 through 13 \$ _____

Add 10% Contingency \$ _____

Total Lines 1 through 13 and 10% Contingency \$ _____

Payment and Performance Bond (Not to Exceed 1.5% of Total) \$ _____

GRAND TOTAL \$ _____

The Bidder further agrees to execute a Contract and furnish the required Performance and Payment Bond and Certificates of Insurance, within ten (10) consecutive calendar days after receipt of written notice from the Village of the award of the Contract.

The undersigned agrees to accept in full compensation for completion of the project in accordance with the Contract Documents, the total of the lump sum prices and extended unit prices bid for the items listed in the following Bid Schedule. It is understood that the unit prices quoted or established for a particular item are to be used for computing the amount to be paid to the Contractor, based on the quantities actually constructed as determined by the applicable measurement and payment provisions of the Specifications.

ESTIMATED DAYS TO COMPLETION: Indicate: _____/days (number of days for final completion after notice to proceed)

The Bidder acknowledges that any changes in this contract price for the work must be pre- approved in writing by the Village and that any changes in contract price may be required to go to the Village Council for approval at a Village Council meeting and that the item must be submitted four weeks in advance to appear on the Council agenda. The bidder acknowledges that any of his costs due to time for approval are to be incorporated into the change order amount.

(We), the undersigned, hereby certify that I (We) have carefully examined the foregoing bid after the same was completed, and have verified each item placed thereon; and I (We) agree to indemnify, defend, and save harmless, the Village against any cost, damage or expense which it may incur or be caused by any error in my (our) preparation of same.

SIGNATURE IS REQUIRED

Signature of Official: _____

Name (typed): _____

Title: _____

Firm: _____

Date: _____

I certify that this Bid is made without prior understanding, agreement or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this Bid for the Bidder.